



# KIMBERLY DULAC

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## PROFESSIONAL SUMMARY

Experienced leader, instructor, and performer with over 15 years of international experience. Excellent reputation for resolving problems, stepping in and up, improving overall operations, consistently finding creative ways to save costs, and thinking about our environmental impact. Eligible to work in the US and France.

## SKILLS

- Management and leadership experience
- Teamwork
- Communication
- Conflict Resolution
- Problem-solving
- Detail oriented
- Multitasking abilities
- Office and Google Suite
- Diversity Awareness
- Analyze and Synthesize
- Administrative skills

## WORK HISTORY

**Lead Chaperone** | Hubbard Street Dance-Chicago, IL 06/2022-07/2022

Seasonal contract, Available for the students 24/7, Responsible for providing students with a safe, inclusive, and memorable summer experience, Responsible for safety and well-being of all students for the duration of the program, Providing supervision over students and chaperones in dorm and attending to their requests and needs, Responsible for providing appropriate disciplinary action as needed, Led meetings for team each night, Assist with emergencies and injuries, Assist parents with any questions or concerns regarding their student's time at the program, Provided feedback and led by example

**Educator** | Lululemon Athletica - Orlando , FL 10/2021-01/2022

Seasonal contract, Provided guests with world-class 'education' and guest experience in the areas of product, culture, and community by speaking authentically about product use through personal experience, Demonstrated the culture held within the company with an attitude of fun, respect, support, and empowerment, Responsible for providing coaching and support training to coworkers

**English Speaking Babysitter** | Lyon, France 04/2021-09/2021

Employed by Momji, Taught English to children, Babysat, Helped out with other home needs per request, Instructed children in discovering English using various methods, Creativity, Checked in with parents at end of day, Followed Momji protocols and rules, Maintained appearance, Completed

required training, Ensured hours and timetable were correct

**Lead Principal** | Walt Disney World - Orlando , FL 06/2012 -12/2020

Office manager, dancer, and aerialist in The Festival of the Lion King and performer in shows and special events, including filmings, across Disney property. As the equity lead for The Festival of the Lion King, Managed equity performers, Created and adjusted schedules, Communicated with management and fellow performers, Ensured union rules were followed, Entered pay for performers, Attended meetings, Prepared orientation materials for new performers, Responsible for training new leads, Gave feedback to management about operations, Utilized Microsoft Office Suite

**Dance Captain/Performer** | Universal Studios Orlando - Orlando , FL  
11/2013 – 12/2020

Performed, Taught and corrected choreography, Emailed end of day notes, Filed notes from performances, Gave feedback after each performance, Followed rules and guideline, Remained timely, Attended meetings, Communicated with management and directorship, Participated in live and filmed special events for the property

**Event Production Manager and Performer** | Live and Filmed Events  
1/2016 – 1/2020

Managed live and recorded entertainment events, Performed in live and recorded events, Created schedules and timetables, Created and set choreography, Completed follow up reports, Adjusted pay and schedule as needed, Ensured tasks were completed on time, Attendance of meetings and rehearsals before event, Ensured all equipment was prepared and in working order, Took photos and video, Assisted with creative content, Maintained personal and costumed appearance, Assisted with set up for productions (lights, sounds, staging), Provided communication between parties, Events ranged in size and location, Smaller live events to large national tv productions

**Marketing and Production Manager** | Unity Productions - Orlando , FL  
1/2015 – 10/2020

Responsible for planning and organizing events, Negotiated and agreed on budgets with clients, Organized trainings and auditions for new performers, Collaborated with clients and managers, Created schedules and timetables, Researched possible events and venues, Posted on social media, Designed monthly e-mail blasts

**Assistant Manager** | Bistro Clo Clo - Orlando , FL 03/2014 - 01/2015

Completed open and closing duties, created schedules for front of house

staff, Was knowledgeable of menu and proper procedures, Created menus, Ordered supplies, Interviewed new hires, Was responsible for weekly tip-out reports, team-building, maintaining look and appearance, and training

**Dancer/Dance Teacher** | Joffrey Ballet - Chicago , IL 08/2005 - 06/2011

Provided instruction to students in classes, Enforced rules about etiquette and uniform, Taught groups of up to 30 students, Gave each student attention and feedback, Utilized different styles of teaching to accommodate students of all capabilities, Choreographed numbers for recital, Created healthy and safe learning environment

**Dancer** | DanceWorks Chicago - Chicago , IL 08/2008 - 01/2011

Taught and set choreography, Attended daily class, Attended meetings and work-related events, Maintained appearance, Followed theatre guidelines and etiquette, Ensured sure costumes were ready, Helped with all duties on tour in the U.S. and Europe, Taught master classes to students and outreach programs in U.S. and Europe, Coordinated with choreographers and directors to enhance and refine movement, Created movement and sequence with choreographers, Picked up choreography easily and remained flexible, Developed relationships with different dance professionals

## EDUCATION

Brandman University, Irvine, CA (2020)

**Bachelor of Arts:** Organizational Leadership-Summa Cum Laude

**Undergraduate Certificate:** Paralegal

Valencia College, Orlando, FL (2017)

**Associate of Arts:** General Studies-High Honors

University of North Carolina School of The Arts, Winston-salem, NC

**High School Diploma:** Majored in Ballet, Awarded Dean's Scholarship and NC Scholar

## ACCOMPLISHMENTS

- 500 hour + Certified Yoga Teacher
- Recipient of the Quarterly Award from Walt Disney World
- Recipient of a Grape Soda Award for Environmentality
- Recipient of Disney's Four Keys Recognitions for Safety, Courtesy, Show, and Efficiency
- Performed on world famous stages and have worked with renowned choreographers such as Twyla Tharp and Robert Battle
- Recipient of \$250 Grant to National Resources Defense Council through Disney Voluntears Work

## **AFFILIATIONS**

- Member, Actors Equity Association, 2016 to 2021
- Member, Disney Shows Safety Team, 2016 to 2020
- Member and Founder, Festival Of the Lion King Green Team 2020
- Member, Yoga Alliance, 2021 to current