

Kimberly Dulac *Leader/Performer/Educator/Admin*

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🖱 <https://www.kimberlydulac.com>

👤 She/Her/Hers



Experienced leader, instructor, and performer with over 15 years of international experience. Excellent reputation for problem resolution, being a role model, "stepping in and up", improving overall operations, deep focus on maximizing profits, noted strong commitment to clear communication, and considering our environmental impact.

EDUCATION

B.A. Organizational Leadership, *Brandman University*
Summa Cum Laude

October 2018 – May 2020

Undergraduate Certificate Paralegal, *Brandman University*

October 2018 – May 2020

A.A. General Studies, *Valencia College*

January 2014 – August 2017

High School Diploma, *University of North Carolina School of the Arts*

June 2005

500 Certified Yoga Teacher

2021

Registered with Yoga Alliance and Yoga Alliance International

PROFESSIONAL EXPERIENCE

Lead Chaperone/Instructor, *Hubbard Street Dance*

June 2022 – July 2022

- Oversee operations to provide students with a safe, inclusive, and memorable summer experience
- Send Invoicing for travel and logistics
- Problem Solving and Conflict Resolution with any issues
- Orchestrated, scheduled, and conducted daily meetings

Educator, *Lululemon*

October 2021 –
January 2022

- Provided guests with world-class 'education' and guest experience in the areas of product, culture, and community by speaking authentically about product use through personal experience
- Demonstrated the culture held within the company with an attitude of fun, respect, support, and empowerment
- Responsible for providing coaching and support training to coworkers

Lead Principal, *Walt Disney World*

June 2012 – December 2020

- Created, managed, organized, and established databases for data collection for distribution and publication
- Scheduled daily schedules, as well as, employee PTO
- Organized and adjusted daily payroll entry
- Provided extensive training to new office staff and assisted in hiring of additional office staff
- Became proficient in Microsoft Office Suite
- Performed, rehearsed, and trained for daily live stage performances in dance and acrobatic stunts
- Performed and rehearsed for major nationally televised events including the ABC holiday specials and music videos on the Disney Channel

Marketing and Production Manager, Unity Productions

January 2015 –
October 2020

- Created, curated, and established databases for contacts and event locations
- Invested time in market research to develop databases for future events
- Managed distribution and processing of the invoices for clientele
- Responsible for coordinating and scheduling event locations, future employees, and execution of the events itself
- Created and published various marketing material via social media and email

Event Production Manager and Performer, Various Entertainment Production Companies

January 2016 –
January 2020

- Managed all areas of events, from pre-planning, through the event day, and post-event activities
- Organized logistics of event preparation, including location scouting, stage design, and program implementation
- Determined appropriate levels of staffing and budget to stay within given monetary parameters
- Rehearsed and performed in live and filmed events to create magical moments for all guests

Dance Captain and Performer, Universal Orlando Resort

November 2013 –
December 2020

- Performed in live stage shows daily and at various events on property
- Taught, gave feedback and notes, and filed daily reports as dance captain for the live stage shows to maintain quality of show
- Exercised and trained daily to improve physical fitness, technique, and artistry
- Ensured personal attire and appearance were within the guidelines for entire team to ensure show quality was up to organizational standard

Assistant Manager, Bistro Clo Clo

March 2014 – January 2015

- Created and managed weekly schedules for front of house staff
- Conducted thorough hiring and training for front of house staffing
- Managed, published, and created an update to date inventory with an extensive list of store items
- Calculated and compiled financial data for tax deductions for serving staff and end of the day total food sales

Dancer/Dance Teacher, Joffrey Ballet

August 2005 – August 2011

- Performed classical and contemporary dance during filming and live stage productions
- Worked with choreographers to modify and refine dance technique and steps accordingly
- Exercised and trained daily to improve physical fitness, dance technique, and artistry
- Planned and oversaw group and individual classes in ballet, jazz, contemporary, lyrical, creative movement, pointe, pas de deux, and variations for ages 18 months to adult
- Provided a fun and creative environment for equity and inclusion
- Clearly communicated with a diverse staff of teachers and students

Dancer, DanceWorks Chicago

August 2008 – January 2011

- Performed classical and contemporary dance during filming and live stage productions
- Taught and set choreography to company as team changed
- Attended daily class and rehearsals to improve physical fitness, technique, and artistry
- Toured internationally to perform live stage events and taught masterclasses in ballet, contemporary, and repertoire
- Took musical cues from live musicians to adjust rhythm and movement as required
- Coordinated with choreographers and directors to create, refine, and perform different styles of dance and choreography
- Developed professional network of entertainment professionals
- Attended meetings and work-related events including fundraisers and galas to improve community and discuss professional matters

SKILLS

Management and Leadership Experience	Teamwork
Communication	Conflict Resolution
Problem-Solving	Detail Oriented
Multitasking	Microsoft Office
Google Suite	Diversity and Inclusion
Analyze and Synthesize	French B2

AWARDS

\$250 Grant to National Resources Defense Council , <i>Walt Disney World</i> Earned through volunteer work for Disney's Voluntears Program	2020
Quarterly Award , <i>Walt Disney World</i> Given to employees nominated by senior management for being an outstanding employee	2019
Grape Soda Award , <i>Walt Disney World</i> Recognized for Environmental Awareness	
Four Keys Recognition Cards , <i>Walt Disney World</i> Safety, Courtesy, Show, and Efficiency	

AFFILIATIONS

Yoga Alliance	2021 – present
Actors Equity Association	2016 – 2021
Festival of the Lion King Green Team , <i>Founder</i>	2020 – 2020
Disney Shows Safety Team	2016 – 2020

REFERENCES

Frank Murphy, *Guest Experience Manager*, Disney
fmurhpy603@gmail.com, 7323002005

Steve Sweet, *Proprietor*, Disney
steven.sweet@disney.com, 3216894274

Veronica Guadalupe, *Owner*, VG Pilates, Inc
trueimage6@hotmail.com, 7734951027